

John Rex Charter Board of Directors Unofficial Meeting Minutes
July 21, 2022

No quorum ever reached; meeting never called to order

Board Members Present on Location: Ellen Buettner, Cristina McQuistion, Jennifer Monies, Teresa Truong

Staff Present: Shelly Hickman (virtual), Shayla Cornett, Lana Ingram, Patrick Duffy

Board Legal Counsel: Bill Hickman (virtual)

Guests of the Board: Pam Campbell, Steve Huff (virtual), Jay Jenkins (virtual)

Minutes

1. **The Meeting was held physically.** At 12:08 Without a quorum of board members present, Bill Hickman advised attending members to move forward without action items.
2. **Board skipped item 2.**
3. **Board skipped item 3.**
4. **Steve Huff discusses the budget.** The Finance Committee is going to continue to work on this with Jay Jenkins and Shelly Hickman. It will be brought back to the board at the August board meeting for approval by the board.
5. **Jennifer Monies discusses committees forming at the board level that align with strategic planning process:**
 - a. Executive Committee
 - b. Governance Committee for board recruitment, policy, bi-law, and liaison with charter sponsor.
 - c. Finance Committee - comprised of Jennifer Monies, Gary Jones, Christina McQuistion and Rick Rose.
 - d. Community Engagement and Communications Committee - Working with school leadership, PTA, etc., to improve communications.Strategic Planning Committee- on pause until reconvening with Schnake Turnbo Frank.
6. **Items #6 & #7 Presented Together by Lana Ingram and Patrick Duffy for the purpose of many bigger picture items encompassing both schools.** Lana and Patrick discuss new staff, school safety, communication, COVID protocol, School Theme, and upcoming events for the 22-23 school year.
7. **Shelly Hickman gives Operational Update-** Working on New Hire paperwork, transitioning to Bamboo.hr, closing fiscal year and archiving financial documents. Also working on back-to-school maintenance, waste management, landscaping, etc., matters.
8. **Pam Campbell presents the board with a PTA update.** Pam thanks the board for formalizing PTA going forward as an agenda item. Focuses on Communications and Community Engagement. Working towards streamlining PTA for Elementary and Middle School by inclusively changing name to John Rex Charter PTA. Newsletter incorporating Calendar & Moving summer meetup historically prior to school start to a meet & greet the Friday after school starts in an attempt to build missing relationships.
9. **Jennifer Monies discusses a special meeting for in person quorum to approve the agenda items that require votes before August 10th. Date TBD.**
10. **Jennifer Monies opens the floor for comments and questions.**

Christina McQuistion asks about items that were previously discussed and were supposed to be followed up on. Urges the board to make a habit of reviewing follow up items and making sure those are addressed.

Bill Hickman brings to the board's attention that there has been no COVID Leave Policy in our handbooks since the Federal Law went away. Notes it is worthy of a conversation and recommends having a consistent position on protocol for that, in addition to reviewing discipline policies.

Jennifer Monies Recommends Admin Reviewing Discipline Policy and handing it off to the Governance Committee.
11. **Due to lack of Quorum, no votes are cast to adjourn the meeting.** Present Board Members, Staff and Guests disperse at 1:08.