

**John Rex Charter Board of Directors Special Meeting Minutes**  
**June 30, 2022**

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**Board Members Present on Location:** Ellen Buettner, Mick Cornett, Nathaniel Harding, Gary Jones, Cristina McQuiston, Jennifer Monies, Rick Rose, Teresa Truong

**Staff Present:** Dean Ketchum, Shelly Hickman, Lana Ingram, Patrick Duffy, Kayla Minor

**Board Legal Counsel:** Bill Hickman

**Minutes**

1. **The Meeting was held physically and was called to order at 9:07 a.m.** A quorum of voting members was present.
2. **Chair Jennifer Monies indicated she would like to entertain a motion for the Board to move up Item 7 to enter into Executive Session.**

Gary Jones moved to approve the Executive Session. Ellen Buettner seconded. The motion is passed by unanimous vote.

  - a. Board Votes to return to open session at 9:34 a.m. Gary Jones motions and Nathaniel Harding seconded. The motion is passed by unanimous vote.
  - b. Bill Hickman states for the record that no votes were cast, and no action was taken during the executive session. Hickman also said present in executive session were the board members at the meeting and the board's legal counsel, Hickman.
  - c. Ellen Buettner makes a motion for the Board to approve a mutual separation agreement between the Board and Head of School Dean Ketchum negotiated by Legal Counsel Bill Hickman that if approved would be effective immediately. Gary Jones seconds. The motion is passed by a unanimous vote of all Board members present.
  - d. Chair Jennifer Monies expresses gratitude to Dean Ketchum for his service to the school during the pandemic and Ketchum expresses his appreciation to the Board for the opportunity to serve. He then leaves the meeting.
3. **The Board approves the Consent Agenda.** Nathaniel Harding makes the motion to approve the Consent Agenda and it is seconded by Gary Jones. The motion passes by a unanimous vote of the Board members present. The consent items were items of a routine nature normally approved at Board Meetings and were considered and voted on together as a group with one vote. No Board member asked that one or more items be considered and voted on separately. The Consent Agenda included discussion, consideration and action upon the following items:
  - a. Approval of Oklahoma Consulting and Accounting Services, LLC to perform accounting, consulting and tax return services including treasurer, payroll, and accounts payable services for 2022-2023.
  - b. Approval of a quote with Kagan Publishing and Professional Development for Fiscal Year 2023 professional development of certified staff.
  - c. Approval of renewing membership with the Oklahoma Public Charter Schools Association for Fiscal Year 2023.
4. **Teresa Truong, Strategic Planning Chair gives an update.** Truong indicates that the effort now proceeds into a Phase 2 and Phase 3 of planning. The bulk of the work in Phase 2 will be conducted from now through September in development of the plan and Phase 3 will be the actual implementation of the plan developed. She expresses value in Schnake Turnbo Frank continuing in a Phase 3 to ensure there is continuity and fidelity in implementing the plan.
5. **No presentation and discussion of comparative analysis of teacher salaries is presented by Dean Ketchum as he had left the meeting.** Chair Jennifer Monies indicates to the Board and school administrators present that it is important the school analyze its hourly pay as compared to

other school districts. She further indicates it would be valuable to know if there are trends for when we lose faculty at particular steps or bands. Gary Jones indicates it is his hope that the Board is able to structure the budget aligned with goals of competitive teacher pay. Patrick Duffy, Lana Ingram and Shelly Hickman indicate they will work on providing a comparative analysis to the Board.

6. **Patrick Duffy and Lana Ingram provide a presentation on the potential role and job description of a school counselor as well as how the school could partner with other organizations to enhance social-emotional support of students.** Discussion includes comparing the role of a school counselor with the role of the school's Dean of Students, which is akin to the role of an assistant principal. Gary Jones suggests that Patrick Duffy and Lana Ingram develop a proposal for enhancing social-emotional support of students inclusive of a school counselor and that the Board could potentially revise the district's ESSER III plan to include it.
7. **The Board discusses that special meetings of the Board on August 10 and October 26 will be held at the middle school and at 4 p.m. so that it is easier for faculty and parents to engage in strategic planning.** There is some discussion about the need to decide whether to also move regular meetings of the Board from their current location and whether noon for regular board meetings is a good time. Chair Jennifer Monies also indicates that if regular meetings are moved, the Board needs to determine how to best video and/or livestream its meetings so those who cannot attend can still watch the meeting. No action is taken.
8. **Adjournment.** Teresa Truong motions to adjourn. Ellen Buettner seconds. Motion is passed by unanimous vote of Board members present at 10:41 a.m.