**John Rex Charter Board of Directors Meeting Minutes**

**August 10, 2022**

**Board Members Present on Location:** Ellen Buettner, Nathaniel Harding, Gary Jones, Cristina McQuistion, Jennifer Monies, Teresa Truong

**Staff Present:**  Shelly Hickman, Shayla Cornett, Lana Ingram, Patrick Duffy

**Board Legal Counsel:** Bill Hickman

**Guests of the Board:** Pam Campbell, Steve Huff (Virtually)

**Minutes**

1. **The Meeting was held physically and was called to order at 4:04pm by Jennifer Monies.** A quorum of voting members was present.
2. **Consent Agenda is approved.** Jennifer Monies asks for comments from Board Members. No Comments are made. Gary Jones moves to approve. Ellen Buettner seconds. The motion is passed by unanimous vote.
3. **Gary Jones presents Finance Committee Update.** Gary Jones makes a motion to approve. Ellen Buettner seconds. The motion is passed by unanimous vote.
4. **Teresa Truong gives the Strategic Planning Committee Update.** Discusses Plans to form a Communication Sub-Committee under Strategic Planning. Teresa Truong asks for comments. Jennifer Monies states that Megan Oftedalt has resigned from the Board, opening up both a Board of Directors spot and a spot on the Strategic Planning Committee. Jennifer Monies will be filling the open spot on the Strategic Planning Committee.
5. **Jennifer Monies refers to the Board Packet for recommended Committees.** Recommended Committees include forming a Fundraising Committee as a sub committee under the Finance Committee. Chair of that Committee TBD. Plans to present and open membership to additional community members and parents for all committees Monday, 8/15, at Town Hall Meeting. Gary Jones motions to approve. Christina McQuistion seconds. The motion is passed by unanimous vote.
6. **Steve Huff presents the initial budget for FY 23 in the public Board meeting documents.** He reminds the Board that this is not the official budget but a working document that will be incorporated into their formal budget, which is the Fiscal Year 2023 Estimate of Needs. That, he indicates, will be presented to them by the district Treasurer at their next regular Board meeting. Christina McQuistion asks for more visibility where it appears there are “buckets of revenue” where revenue does not match its cash. No Action Taken.
7. **Bill Hickman presents a new policy compliant with Senate Bill 615.** Bill Hickman highlights discipline policy and compliance policy. Gary Jones asks if we can defer since we have not received guidance from the State Department. Bill Hickman States that if the school is not in compliance with the bill, the school can lose 5% of funding. Law is in effect immediately. Jennifer Monies asks where we stand on our discipline policy update. Lana Ingram states that there is an intent to revise our discipline policy and it will be presented at the September Board meeting. Teresa Truong motions to pass the new policy. Nathaniel Harding seconds. Gary Jones opposes. Christina McQuistion abstained. The motion is passed by a majority vote of attending Board Members.
8. **Bill Hickman presents the proposed Whistleblower Policy** in the public Board meeting documents. Gary Jones moves to approve. Christina McQuistion seconds. Motion is passed by unanimous vote.
9. **Lana Ingram and Patrick Duffy present changes to Faculty Calendar for FY 23.** Patrick Duffy proposes to take 4 Professional Development Days and give them back to the teachers, as well as return 9 Wednesday after school PDs. Time back will equal 6 days given back to Teachers. Admin will continue to look at the budget going forward, but this helps this year on short notice. This discussion is ongoing. Gary Jones states that the Finance Committee plans to monitor the economy and keep up with competing teacher salaries with the purpose of attracting and retaining the best teachers in the state, and to pay them accordingly. Teresa Truong motions to approve. Nathaniel Harding seconds. The motion is passed by a unanimous vote.
10. **Shelly Hickman presents the proposed policy for District Leave Donation as outlined in the public Board meeting documents.** Gary Jones motions to approve. Teresa Truong seconds. The motion is passed unanimously.
11. **Shelly Hickman presents the Operational Update.**
    1. **Addendum to our charter contract with OKCPS reducing OKCPS’ charter sponsorship fee from 3% to 1%.** Teresa Truong asks why they are offering this reduction. Gary Jones states that OKCPS Superintendent Shawn McDaniels is offering a show of faith effective immediately, rather than waiting on bond negotiations. This would stay in effect for the remaining term of the Charter Contract. Gary Jones moves to approve. Nathaniel Harding seconds. Motion is passed by unanimous vote.
    2. **Child Nutrition Pricing is presented and discussed.** Ellen Buettner motions to approve staff recommendations in public board documents memo to the Board. Gary Jones seconds. Motion is passed by unanimous vote.
    3. **Presentation of Activity Fund for FY 23.** Jennifer Monies motioned to approve the reorganization of the Activity Fund as presented to the Board and as specified in the public board documents memo to the Board. Gary Jones seconded. Motion is passed by unanimous vote.
12. **Lana Ingram and Patrick Duffy present Elementary and Middle School Updates:** 
    1. **Dress Code -** Students will be allowed to wear spirit shirts every day of the week.
    2. **School Counselor** Highlights BISS Team/ ROAR Training
    3. **School Security.** The OKC Police Department has toured both buildings. OKCPD felt elementary was more secure than most. Addressed main vulnerabilities which are ones we were already aware of. Quote has been asked to replace and update all existing cameras. OKCPD made recommendations for Middle School security, but were happy and impressed with the changes already on schedule to be implemented. Cameras are being added to the entrance of the middle school so visual identification is possible before admitting any guests into the building.
    4. **Communications enhancements presented by attending MS teacher Cole Nelson.** Enhancing communication by merging social media accounts to one handle, @johnrexschool, making social media submissions more accessible to teachers by allowing access to a google submission form. Patrick Duffy presents a new communication tool between school and parents called Blackboard.
    5. **Boosterthon**
13. **Pam Campbell gives PTA update**
14. **Board Members break into Executive Session.** 
    1. **Gary Jones votes to convene into Executive Session.** Nathaniel Harding seconds. Motion is passed by a unanimous vote.
    2. **Gary Jones votes to acknowledge the Board’s return to open session.** Nathaniel Harding seconds. Motion is passed by a unanimous vote.
    3. **Board Members in attendance minus Ellen Buettner along with legal counsel.** No votes were made and no action was taken.
    4. **Jennifer Monies Motions to name Patrick Duffy the Interim Superintendent for 22-23 school year and for her to be authorized to execute an agreement.** Chrisitan McQuistion seconds. Motion is passed by a unanimous vote.

**Meeting ends by a loss of quorum at 5:44pm as Teresa Trong exits the meeting.**